ALL MANAGERS MUST READ AND AGREE TO THIS DOCUMENT AND ABIDE BY THE CURRENT OPERATING RULES OF BEND NORTH LITTLE LEAGUE.

MANAGER RESPONSIBILITIES

As a BNLL Manager, remember that your responsibilities are more than a coach. These include player assessments, team drafts, umpiring, equipment managing, field maintenance, and fundraising to name a few. As a manager, you must oversee things both on and off the field.

COACHING CLINICS

Attendance is mandatory for all Team Managers for any scheduled coaches' clinic. Division Commissioners must approve attendance exemption.

ASSESSMENT AND DRAFTING OF PLAYERS

- All Majors and Minors Team Managers will be required to participate in the evaluation of players in Major and Minor divisions. This assessment is critical to the success of the league and the player's experience.
- All Majors and Minors Team Managers will be required to participate in the team draft.
- All Majors and Minors Team Managers (and for Rookie players moving up) will be required to complete the end-of-season evaluation by entering all assessment information into Team Genius.

DISTRICT SCHEDULING MEETING

All Juniors, Majors, and Minors softball Team Managers are required to attend the District Scheduling Meeting to schedule all games played against neighboring little leagues. The same is true for Juniors baseball Team Managers.

UMPIRE RESPONSIBILITY

All Team Managers (ages 9 and up) are required to umpire games (not of their own) throughout the season. The league does not have enough uniformed umpires and so managers must umpire. The manager does not have to be the one to umpire, they can get an assistant coach or parent from their team to volunteer. Typically, managers are responsible for umpiring 3–4 games in their own division or a younger division.

WIN/LOSS RECORD

BNLL's philosophy of a successful season would be if all teams end with a .500 record. It's important for players to both win and lose in the season. BNLL does not focus on winning games during the regular season, but instead on player development. We want the experience to be positive for all players and a hyper-competitive league doesn't help foster that environment. The Jamboree and All-Stars is where we 'play to win'.

ROTATING PLAYERS

The goal is to rotate players evenly throughout the field but keeping safety in mind. Players should be in the outfield as much as the infield. A simple rotation is to take 3 players and rotate them each inning through 3^{rd} , left, and the dugout. Do the same with 2^{nd} , right, and the dugout. All players should sit once before anyone sits twice. No player shall serve on the bench more than 2 innings per game.

DIVISION RULES

All Team Managers are to be consistent following the specific rules laid out for each division. Mainly directed toward Pee Wee and Rookie divisions. Follow the pitch count, number of players in the field, etc. Do not depart from the rules that are set for a reason.

PLAYER POOL

Juniors, Majors, and Minors Managers may find themselves needing an extra player or two to field a minimum roster for a game. We fill these needs with a "pool player". There are many reasons for pool players such as having a sick or injured player, a player on vacation, or other absence. Pool players will step in to fill out the roster of the team that's shorthanded, subject to the following restrictions:

- 1. Pool players cannot play as pitchers or catchers.
- 2. Pool players must wear their own team's uniform and report to the plate umpire as a pool player.
- 3. Pool players cannot play more than regular team players but should play a fair amount in the rotation.
- 4. Pool players are last in the batting order.
- 5. Managers don't contact players' parents from the list to play, the Pool Manager does.
- 6. Pool players will still play even if you end up with enough players at game time.

SCORE KEEPERS

Junior, Major, and Minor Divisions teams must provide a scorekeeper for every game. BNLL scores all games through the app, Gamechanger. There are no paper books. Scorekeepers must track innings pitched for softball. No corrections or additions will be allowed once the scorebook is official. Both teams will keep score, but the home team is "official" if it needs to be called upon. Multiple parents on the team should know how to use Gamechanger in case of an absence. All books are turned in for All-Star reconciliation.

DISTRICT FIELDS

Do not allow dogs on the field! Following the game, clean your dugout, pick-up and empty trash under and around the stands. Do not leave any trash onsite! Lock and secure all gates if the last game of the day.

GEAR BOXES/EQUIPMENT

Following the game, all managers must return all field equipment and game equipment to the gear boxes and the lockup after use. Managers are also to take inventory of needed equipment (chalk, balls, etc.) and report back to their division commissioner <u>before</u> something is needed.

FIELD DUTIES

- <u>The Home Team</u> is responsible for prepping the field for use. Dragging the field, chalking the batter's box, lining the bases, and setting the bases are examples of prepping the field. Should be a parent on the team.
- The Away Team is responsible for field cleanup duties. Dragging the field, putting away the bases, making sure all the field gear is locked up, etc. Should be a parent on the team.

SPECTATOR & PARENT CONDUCT

Regulating spectator and/or parent conduct in the stands is another issue that becomes your responsibility as a manager. Spectators heckling or engaging umpires will NOT be allowed. All play calls will stand as called. In case of an incorrect interpretation of a rule, the call will stand for the play in question. At the conclusion of the game, contact the Umpire in Chief, give him the information of the rule in question – the game umpire will be contacted, and the correct interpretation of the rule discussed.